

7-7-1977

UA35/2/4 Meeting Minutes

WKU Committee of Staff Deans

Follow this and additional works at: http://digitalcommons.wku.edu/dlsc_ua_records



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Committee of Staff Deans, "UA35/2/4 Meeting Minutes" (1977). *WKU Archives Records*. Paper 5264.
http://digitalcommons.wku.edu/dlsc_ua_records/5264

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in WKU Archives Records by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

MINUTES

COMMITTEE OF STAFF DEANS

July 7, 1977

The Committee of Staff Deans met at 10:30 a.m. on July 7, 1977 in the Academic Affairs Conference Room. The following members were present: Oakes, Oppitz, Clark, Stokes, Wassom, Corts, and Rickman.

The minutes of the June 15 meeting were approved as distributed.

Dr. Corts commented briefly on the 60-hour upper division requirement report which had been prepared by the Committee of Staff Deans. Dr. Corts stated that the Council of Academic Deans have agreed that the report is to be distributed to and reviewed with department heads before the July 19 Deans' meeting.

Dr. Corts indicated that the working draft of the Administrative Calendar had been distributed to the Academic Deans (with copies for the Staff Deans) at their meeting earlier in the week. It was suggested that the Deans or Staff Deans discuss this calendar draft with department heads before submitting their suggested changes or additions on July 13.

Dr. Corts reminded the group that the "Survey on Learning Resources" questionnaire, which was attached as Agenda Item IIc, should be returned to Mrs. Gretchen Niva by July 13.

Dr. Corts asked the Staff Deans to give special attention to Item IId, "Committee Report on Outside Employment," which is to be an item for discussion at the July 12 Council of Academic Deans' meeting.

Dr. Corts stated that the information on the open records law has been redistributed university-wide to remind all employees of the proper procedure to follow and of the need for discretion.

Under other business, Dr. Clark inquired about the indepth summer session study which is to be conducted prior to the 1978 summer school. Dr. Corts asked for suggestions for committee membership for this study and indicated that he would call the Staff Deans for suggested names within a few days. Dr. Clark volunteered to serve on the committee.

The meeting adjourned at 11:05 a.m.

Respectfully submitted,

Virginia Rickman

Virginia Rickman, Secretary

/rs